

**ADIRONDACK CENTRAL SCHOOL  
ADIRONDACK HIGH SCHOOL  
BOONVILLE, NY 13309**

**DRAFT**

**REGULAR BOARD MEETING MINUTES – April 25, 2023**

<b>MEMBERS PRESENT</b>	<b>OTHERS PRESENT</b>
Almanda Sturtevant – Vice-President Bruce Brach Robert Healt Joan Ingersoll Abby Podkowka Keith Redhead	Kristy McGrath, Superintendent, Michelle Freeman, District Clerk, Heidi Smith, HS Principal; Dan Roberts, Asst. HS Principal; Linda Weber, WL Principal; Wendy Foye, Director of Special Education; Michael Faustino, Director of Technology, Curriculum & Instruction; Cameron Teachout, Director of Facilities; Jennifer Badaracco, Transportation Supervisor Marie Yager,
<b><u>MEMBERS EXCUSED:</u></b> Michael Kramer – President	

At 7:09 p.m. Mrs. Sturtevant, Board Vice-President called the meeting to order and led the recitation of the pledge of allegiance.

**PUBLIC FORUM:**

Marie Yager – stated that someone asked her to ask the Board why someone who is a sub-cleaner for us can't get a contract with the school.

Public forum ended at 7:13 p.m.

**CONSENT AGENDA:**

**Mr. Redhead moved and Bruce Brach seconded, carried 6-0; the Board of Education approved the following:**

**Minutes:**

- March 28, 2023 Regular Meeting

**Substitutes:**

Non-Teaching:

>> Scarlette Jennings – Sub-Library Aide, Sub-Office Specialist I

\*\* Pending Background Clearance\*\*

**Field Trips:**

<b>REQUESTOR:</b>	<b>DESTINATION:</b>	<b>DATE(S):</b>
Ag Science students	Balsam Acres Tree Farm in West Leyden	5/12/23
Adirondack FFA	Buffalo Niagara Convention Center	5/18/23
Adirondack FFA	Farm Fest in Marcy	6/2/23
PTA	Water Safari in Old Forge	6/14/23

**REGULAR AGENDA:**

**2023-2024 Jeff-Lewis BOCES Budget:**

**Mr. Brach moved and Mr. Healt seconded, carried 6-0;**

Resolution to approve the 2023-2024 Administrative portion of the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES budget in the amount of \$4,616,596. **POLL VOTE**

**6 - Yes 0- No 1- Absent;** Mr. Healt, Ms. Podkowka, Mrs. Ingersoll, Mrs. Sturtevant, Mr. Redhead, Mr. Brach,

**Jeff-Lewis BOCES Board Election:****Mr. Brach moved and Ms. Podkowka seconded, carried 6-0;**

Resolution to cast one vote for each position in the annual election of four (4) members to the Board of Cooperative Educational Services. Four candidates have been nominated to fill these four vacancies. The three candidates receiving the highest number of votes will be elected to the three (3) year terms (July 1, 2023 – June 30, 2026) and the one (1) candidate receiving the least number of votes will fill the two (2) year (April 26, 2023 – June 30, 2025) on the BOCES Board. The candidates are: Alice Draper {Belleville Henderson CSD}, Peter Monaco {Watertown City School District}, Grace Rice {South Lewis CSD} and Stephen Dreizler {Alexandria CSD} **POLL VOTE**

**6 - Yes 0 - No 1 - Absent;** Mr. Healt, Ms. Podkowka, Mrs. Ingersoll, Mrs. Sturtevant, Mr. Redhead, Mr. Brach,**Tenure Appointments:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Redhead moved and Mrs. Ingersoll seconded, carried 6-0; the Board of Education prospectively awarded tenure to the following in their respective Tenure Areas:

NAME:	TENURE AREA:	TENURE DATE:
Dana Ely	Special Education	9-1-2023
Veronica Vecic	English Language Arts	9-1-2023
Katie Orr	School Counselor	9-1-2023

**Permanent Positions:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Redhead moved and Mrs. Ingersoll seconded, carried 6-0; the Board of Education appointed the following to permanent positions after successful completion of their probationary periods:

>> Teresa Grower – Office Specialist 1      >> Kristin Williams – Food Service Helper  
>> Joanne Marmon – Teacher Aide

**Teacher Retirement:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mrs. Ingersoll moved and Ms. Podkowka seconded, carried 6-0; the Board of Education accepted the resignation for the purpose of retirement from Mrs. Amy Griffin, Kindergarten Teacher, effective July 1, 2023 after 25 years with the district.

**Bus Driver Retirement:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mrs. Ingersoll moved and Ms. Podkowka seconded, carried 6-0; the Board of Education accepted the resignation for the purpose of retirement from Mr. Henry Williams, Bus Driver, effective June 24, 2023 after 16 years with the district.

**Resignation of Food Service Helper:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mrs. Ingersoll moved and Ms. Podkowka seconded, carried 6-0, the Board of Education accepted the resignation of Mrs. Terry Marolf, Food Service Helper effective April 17, 2023. Mrs. Marolf was appointed to the position of Cook at the March meeting.

**Support Staff:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mrs. Ingersoll moved and Ms. Podkowka seconded, carried 6-0; the Board of Education appoint the following support staff:

Name	Position	Civil Service Classification	Type/Duration of Appointment	Effective Date	Rate of Pay
Joanne Lammers	6-hr. Food Service Helper	Non- Competitive	26-week probationary	4/26/23	Grade 7, Step 1

**Gertrude Hawk Fundraiser Donation:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Ms. Podkowka seconded, carried 6-0; the Board of Education accepted a donation of \$9905.00 from the 2022-23 Gertrude Hawk Fundraiser at Boonville Elementary. This fundraiser is used to purchase school supplies for students that would otherwise have to be purchased by parents prior to the start of the school year.

**2022-2023 Budget Vote Permanent Chairperson:**

Resolved that, Mr. Brach moved and Ms. Podkowka seconded, carried 6-0; the Board of Education designated District Clerk, Michelle Freeman as Permanent Chairperson of the May 16, 2023 School Budget Vote and Election and designated Superintendent Kristy McGrath as acting Clerk/Permanent Chairperson in the event the District Clerk is absent or unable to act in this capacity.

**2023-2024 Budget Vote & Election Inspectors:**

Resolved that, upon the recommendation of the Superintendent, Mr. Brach moved and Ms. Podkowka seconded, carried 6-0; the Board of Education approved the following as Inspectors for the School Budget Vote and Election to be held on Tuesday, May 16, 2023:

>> Colleen Dorrity	>> Harold & Mary Williams
>> Beth Fox	>> Tonya Kazek

**Adirondack Teachers' Association Memorandum of Agreement:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Ms. Podkowka seconded, carried 6-0; the Board of Education approved the Memorandum of Agreement between the Adirondack Central School District and the Adirondack Teachers' Association regarding nursing staff salary schedules.

**Madison-Oneida-Herkimer BOCES Computers & Technology Bid:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Ms. Podkowka seconded, carried 6-0; the Board of Education adopted the following resolution:

**WHEREAS**, it is the plan of a number of PUBLIC-SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the "BOCES") during the 2023-2024 school year to bid jointly for the purchase of various types of computers and technology commodities (the "Commodities"); and

**WHEREAS**, the Adirondack Central School District ("the School District") is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5- G; and

**WHEREAS**, this Board of Education has received and reviewed the Cooperative Bid Procedures ("the Procedures") governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

**BE IT FURTHER RESOLVED**, that in accordance with Cooperative Bid Procedures, the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

**Madison-Oneida-Herkimer BOCES Regional Information Center Services:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Ms. Podkowka seconded, carried 6-0; the Board of Education adopted the following resolution:

**WHEREAS**, the Board of Education of the Adirondack Central School District desires to enter into a 4 year contract with the Madison-Oneida BOCES in order for the Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being: CoSer 602- 7710 Administrative Computer Services. **NOW, THEREFORE**, it is

**RESOLVED**, that the Board of Education of the Adirondack Central School District agrees to enter into a contract with the Madison-Oneida BOCES for the provision of said services to the District not to exceed \$74,343.00 plus related borrowing fees, plus Regional Information Center support during the term of this contract, finalized by the Superintendent, subject to the approval of the Commissioner of Education, for a period of 4 year(s); 2023-24, 2024-25, 2025-26, 2026-27.

**Committee on Special Education:**

Resolved that, upon the recommendation of the Committee on Special Education, Mrs. Ingersoll moved and Mr. Brach seconded, carried 6-0; the Board of Education approved the placement of students.

**Special Education Agreement:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mrs. Ingersoll moved and Mr. Brach seconded, carried 6-0; the Board of Education enter into agreement with the South Lewis Board of Education for the Adirondack CSD to contract with the South Lewis CSD for instruction of students with disabilities in a program that is appropriate for the 2023-2024 school year.

**INFO & DISCUSSION:**

- Tax Cap – will be brought back for the May meeting in the absence of the Business Administrator
- Jeff-Lewis School Boards Association Annual Dinner Meeting:  
Tug Hill Estates in Lowville, Monday, May 22, 2203 5:15 – 7:15, Buffet Dinner - RSVP by May 8
- End of year calendar – Mrs. McGrath recommends the 23<sup>rd</sup> of June as a giveback (if not used before that for an emergency). Last day for K-8 will be June 20<sup>th</sup> and June 21<sup>st</sup> and June 22<sup>nd</sup> will be Superintendent Conference Days for K-8 teachers.
- Congressman Brandon Williams tour of MS/HS May 1<sup>st</sup> - 1:15-2:00 p.m.

**HANDOUTS:**

- ACS Enrollment as of April 1, 2023
- District Calendar – April 2023
- Building Use Requests Approved by Superintendent
- Conferences Approved by the Superintendent
- Conference Reports:

ATTENDEES	CONFERENCE TITLE
C. Marchione	Science Investigations Elementary/Middle School
C. Marchione, A. Ventiquattro	Science Investigations Middle School
A. Ventiquattro	A Study of the Four Middle Level Investigations
K. McGrath, D. Roberts, B. Collins	Behavioral Threat Assessments
H. Smith, A. deJong	Engaging, Managing & Motivating Hard To Reach, Disruptive Students
D. Roberts, V. Vecic	Rising Above Today's Problems
M. Freeman	Administrative Professionals Training

- Thank you note

At 7:26 p.m. Ms. Podkowka moved and Mr. Healt seconded, carried 6-0; to go into executive session to discuss the Superintendent's self-evaluation and discuss Administrator negotiations.

At 9:26 p.m. Ms. Podkowka excused herself from the meeting.

Board members returned from executive session at 9:32 p.m. Mrs. Ingersoll moved and Mr. Redhead seconded; carried 5-0; to go into regular session.

**Abolished Teaching Position:**

Mr. Healt moved and Mr. Redhead seconded, carried 5-0; the Board of Education approved the following:

**WHEREAS**, the Adirondack Central School District, has determined that for reasons of economy and efficiency it is necessary to abolish certain positions. Now, therefore, be it resolved that the position of Business Teacher is hereby abolished effective June 30, 2023.

At 9:34 p.m. Mr. Redhead moved and Mr. Healt seconded, carried 5-0; to adjourn to the Public Hearing and Regular Meeting to be held on Tuesday, May 9, 2023 at the high school.